



MADHYA PRADESH STATE BIODIVERSITY BOARD

मध्यप्रदेश राज्य जैवविविधता बोर्ड

(Statutory, Autonomous and Regulatory Body of Govt. of M. P. | म. प्र. शासन की वैधानिक, स्वायत्त एवं नियामक संस्था)

No./MPSBB/AMS (C & D)/ 2019/26

Bhopal Dated, 23.09.2019

Roles and Responsibilities of Field Officers conducting District Level Biodiversity Quiz-2019

(Revised and Final as on 23.09.2019)

Important Dates of MP State Biodiversity Quiz 2019

District Level Quiz-2019 Programme: 18.10.2019 (At all district HQ)

State Level Quiz-2019 Programme : 13.11.2019 (Minto Hall, Bhopal)

I am R. Sreenivasa Murthy, member Secretary Madhya Pradesh State Biodiversity Board; hereby declare revised dates of MP State Biodiversity Quiz 2019 and responsibilities of every official and institution for better and successful conduct of the programme. If you need clarification on any issue pl get in touch of Dr. Bakul Lad Asst Member Secretary, MPSBB, Mob. No. 9644004105, who is incharge of the programme.

MP State Biodiversity Quiz 2019 at a Glance		
District Level Biodiversity Quiz-2019 programme		
1	Registration open date	From 20.09.2019
2	Registration close date	14.10.2019
3	Team Composition	Three Students (Class 9 to 12)
4	Maximum Teams per district	50
5	Basis of Registration	First Come First Serve
6	Registration done at	District Education Officer
7	Registration to be done by	School Principal
8	Biodiversity Quiz 2019 date	18.10.2019
Quiz process		
8.1	Screening Written Test of 100 questions to be solved by each team	Fore noon 18.10.2019
8.2	Top Seven Teams get eligibility to participate in Multimedia Quiz	After Noon 18.10.2019
8.3	Announcement of Top Three Teams Winners of District BD Quiz 2019	Evening 18.10.19
8.4	First Team from every district attends state level BD Quiz 2019 at Bhopal	13.11.2019
	Awards District Level: First : Rs. 3000/-+Gold Medal+ Certificate Second: Rs. 2100/-+Silver Medal+ Certificate Third: Rs. 1500/-+Bronz Medal+ Certificate All the participant teams to get individual certificates of participation	District BD Quiz Venue 18.10.19
9	State Level Biodiversity Quiz-2019 programme	13.11.2019
9.1	52 Teams participate in Written Screening Test	
9.2	Top Seven to participate in BD Quiz 2019	
9.3	Top Three teams to get Awards	

	<p style="text-align: center;">Awards State Level: First : Rs. 30,000/-+Gold Medal+ Certificate+ Trophy Second: Rs. 21,000/-+Silver Medal+ Certificate+ Trophy Third: Rs. 15,000/-+Bronze Medal+ Certificate+ Trophy All the participant teams to get individual certificates of participation</p>	<p style="text-align: center;">Minto Hall, Bhopal. 13.11.2019</p>
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(R. Sreenivasa Murthy)

Member Secretary

Bhopal Dated, 23.09.2019

Ed. No./MPSBB/AMS (C & D)/2019/27

Copy to :-

1. अपर मुख्य सचिव, मध्यप्रदेश शासन, वन विभाग, मंत्रालय, वल्लभ भवन, भोपाल
 2. प्रधान मुख्य वन संरक्षक एवं वन बल प्रमुख, मध्यप्रदेश, सतपुड़ा भवन, भोपाल
 3. आयुक्त, लोक शिक्षण संचालनालय, भोपाल
 4. समस्त संभाग आयुक्त, मध्यप्रदेश
 5. समस्त मुख्य वन संरक्षक, क्षेत्रीय वन वृत्त एवं पदेन संयुक्त सदस्य सचिव, मध्यप्रदेश राज्य जैवविविधता बोर्ड
 6. समस्त संभागीय संयुक्त संचालक, लोक शिक्षण, (मध्यप्रदेश)
 7. समस्त जिला कलेक्टर, मध्यप्रदेश
 8. समस्त क्षेत्रीय वनमण्डलाधिकारी (मुख्यालय) व पदेन सहायक सदस्य सचिव, मध्यप्रदेश राज्य जैवविविधता बोर्ड, मध्यप्रदेश
 9. समस्त जिला शिक्षा अधिकारी, मध्यप्रदेश
 10. प्रभारी, मध्यप्रदेश राज्य जैवविविधता क्विज प्रकोष्ठ, मध्यप्रदेश राज्य जैवविविधता बोर्ड
 11. समस्त सहायक सदस्य सचिव, मध्यप्रदेश राज्य जैवविविधता बोर्ड, भोपाल
 12. समस्त क्विज मास्टर (मध्यप्रदेश)
- की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।
13. आदेश प्रति।

Member Secretary

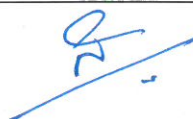
Roles and Responsibilities of Field Officers conducting District Level Biodiversity Quiz-2019

(Revised and Final as on 23.09.2019)

S.No.	Officers/Offices/Committees Concerned	Responsibilities	Dates
1	Collector	i. Constitution of the District level Quiz organizing Committee	immediately
	Chair person: Collector Co-ordinator: DFO (T) HQ Secretary: DEO Members: District Quiz Masters (2) and Principal of the School where the Quiz will be organized. Representative of Collector (Nominated by Collector)	ii. Committee's meeting iii. Deciding the Quiz venue iv. Issuing orders about the Quiz programme to the all concerned. v. Deciding about the end date of Quiz Team Registration. vi. Percentage for <ul style="list-style-type: none"> a. Urban schools: 70% -35 teams b. Rural Schools : 30% -15 teams c. Making a registration of reserve list of 20% - 10 teams (in case any of the registered team fails to make it re top reserve list team may be given participation and the decision will be taken by DEO) vii. Ensuring that High schools with only 10 th class also get chance and shall not be left out. viii. Tribal schools are also give intimation about the Quiz and inviting the Tribal school In charge of the district. ix. Taking Decisions about the dignitaries (including all Ministers, people's representatives, and Officials) to be requested for inaugural and closing ceremony of Award distribution function on quiz day. x. Issuing directions to Electricity department to ensure break free power supply for conduct of the programme. xi. Issuing directions to District Medical Officer to provide emergency medical support desk on Quiz day. xii. Present on the inaugural and award ceremony to boost the morale of the students xiii. Ensuring smooth conduct of the Quiz programme xiv. Helping MPSBB to assess the whole process to rank first three Districts, DFOs, DEOs and DQMs to be awarded on 5.11.2019 at Bhopal. You may suggest MPSBB to assess district level Quiz process and Final output to judge dispassionately.	28.09.2019 28.09.2019 28.09.2019 14.10.2019



S.No.	Officers/Offices/Committees Concerned	Responsibilities	Dates
		ix. Extend full support BD Quiz Masters x. Conducting exam and Quiz programme successfully by guiding and mentoring Quiz Masters xi. Coordination with DFO and Collector xii. Sending all OK reports from time to time in the formats prescribed	
4	District Quiz Masters (DQM 2019)	i. Main technical and academic role of conducting exam and Quiz programme ii. Briefing the District level Quiz organizing Committee on all technical, academic and logistic issues of BD Quiz 2019. iii. Notify Bhopal BDQ2019 Cell with venue details immediately after the meeting. iv. Ensuring 50 teams registration in collaboration with DEO v. Making an conducive atmosphere on the day of initial screening exam and final Quiz vi. Intimate the names of the schools and names of the school wise team members by 6pm on 15 th Oct 2019 with the information from DEOs office. vii. Organizing academic and technical sessions to registered teams about the BD Quiz 2019 by 16 th October 2019. He may involve in meeting principals and organizing registered teams from 30 th Sept onwards. viii. Ensure all logistic and technical arrangements at the Quiz venue by 16 th Sept evening 5pm and send ok report to Bhopal BDQ 2019 cell. ix. OK report from District Quiz 2019 venue about all arrangements and ready to go to Bhopal BDQ 2019 Cell. (Get Set Go Ok report). x. Last but one Ok report once Screening Written test is over and sending the names of seven schools and team members. xi. Last Ok report to Bhopal BDQ 2019 Cell after the Quiz programme is successfully conducted. xii. Posting 2 pics each before the start, during written screening test, start of Quiz and conclusion of the Quiz and Awards presentation on your district what's app group xiii. Final Completion report with DFO, DEO and your own signature and send the same on district what's app group. xiv. Participation of State Level BD Quiz 2019 at Minto Hall, Bhopal. xv. Top Three performers of DBDQ2019 will be rewarded at Bhopal on 13.11.2019.	28.09.2019 14.10.2019 30.09.2019 onwards. 17.10.2019 5pm 18.10.2019 8am 18.10.2019 1pm 18.10.2019 7pm 18.10.2019 (9am, 10am, 1pm, 3pm and 7pm) 18.10.2019 13.11.2019.



S.No.	Officers/Offices/Committees Concerned	Responsibilities	Dates
		xvi. Top performing three Districts, DFOs, DEOs and DQMs will be assessed by independent assessment way and such top three teams will be given certificates and Trophy. All concerned are requested to be aware of this new feature and do their best.	

Bhopal,
23.09.2019

(R. Sreenivasa Murthy)
Member Secretary